

IFTA AUDIT COMMITTEE MEETING MINUTES
June 13, 2017

Jurisdiction Representatives:

Helen Varcoe, Chair, MT
Dave Nicholson, Ex-Officio, OK
Bob Gattinella, RI
Joel Foreman, NE
Kristie Zanis, NH
Betsy McCabe, NV

Beth Duda Vice Chair, AZ
Kelly Heaton, AR
Jimmy Tompkins, AL
Lynden Landholm, KS
Marsha Douglas Roy, QC
Bille Pierson, ID

Board Liaisons:

Steve Nutter, VA
Joy Prenger, MO
Rick LaRose, CT

IFTA Inc., Advisors:

Debbie Meise
Tammy Trinker

Roll Call: Dave and Rick were not on the call.

May Meeting Minutes were approved without adjustments – Bob motioned to approve and Jimmy seconded.

Updates:

IFTA/IRP Workshop – Helen stated the survey results were in and compiled. Survey indicated that breakouts were positive and lack of restaurants and shopping within reasonable walking distances were negatives. The planning committee has begun to work on 2018 workshop. Discussion involving site and room layout have taken place. Committee looking for ideas.

Best Practices Guide – Monica is continuing to work on guide. They are looking at using 2017 workshop scenarios in appendices. Once completed, the guide will go to board for approval.

Industry Average Chart – Lengthy discussion on chart and ASSC Response. Helen relayed some of her conversation with Mark Bryne, NB. Various comments included “Most are going to Internet for MPG”, “Using Federal Chart”, “used as last resort”, “using less now than in the past”, “now relying more on 20% reduction guidelines”, “used for training”, and “used for reasonableness test” Some regions using personal experiences with region, road conditions, and business familiarity. Most agreed that chart was to be used more as a guide.

Helen summed up discussion with the need to decide on 2 issues:1) Should the AC maintain the chart, and 2) Should the chart be included in BPG as an appendix. Jimmy made motion to maintain chart. Again, there was more discussion about disclaimer from ASSC., How often it would be updated, and

purpose of BPG. Bob made motion and Bille seconded to table Jimmy's original motion until next meeting.

Adequate/Inadequate Chart –Helen stated that people need to send Dave comments on his chart.

PCRC Clarification on 30 Day Notification: The response from PCRC was reviewed and the committee agreed. The various methods used for initial contact outside of the 30 days were appropriate and a secondary contact within the 30 day period to establish Audit Period, Records, and other items was also appropriate.

New Business:

Bob ask .if there were any items on survey that stood out that attendee's did not like. Helen stated that "no microphone at truck" and "multiple vendors in same room" were the primary complaints. Planning committee already considering these items for next year.

Marsha ask about being involved on Planning Committee. It was stated that PC is made up of Chair and Vice Chair of both IFTA and IRP committee's along with IFTA Inc Staff, and IRP staff.

Adjourn: Bob motioned to adjourn and Jimmy seconded.